

AUTHOR GUIDELINE

Publication Fee

There is no publication fee for authors contributing their research for publication in AFRJ.

Peer Review Policy

Asian Finance Research Journal (AFRJ) follows a double-blind peer review process. This means that the identity of both the authors and the reviewers is kept confidential throughout the review process.

The review process is as follows:

1. Once an article is submitted, it is assigned to an editor. The editor will then assess the article to see if it is within the scope of the journal and meets the quality standards.
2. If the article is accepted for review, it will be sent to two independent reviewers. The reviewers will be experts in the field of economics and finance.
3. The reviewers will provide their feedback to the editor, who will then make a decision on whether to accept, reject, or request revisions to the article.

The peer review process is an important part of ensuring the quality of the articles published in AFRJ. It helps to ensure that the articles are scientifically sound and that they contribute to the field of economics and finance.

Here are some of the criteria that are used to assess articles during the peer review process:

- Originality: Does the article make a significant contribution to the field of economics and finance?
- Significance: Is the research question addressed in the article important?
- Quality of the research: Is the research methodology sound? Are the results presented clearly and concisely?
- Clarity of writing: Is the article easy to read and understand?

The peer review process can take several weeks or even months. The editor will try to expedite the process as much as possible, but it is important to allow enough time for the reviewers to provide their feedback.

If your article is accepted for publication, it will be published online and will be made available to the public. You will also be given the opportunity to make a final revision to the article before it is published.

Plagiarism policy

Plagiarism policy for Asian Finance Research Journal (AFRJ):

- Plagiarism is the act of using someone else's work without giving them credit. It is a serious offense that can lead to the rejection of a paper, the retraction of a published paper, and even disciplinary action.
- Asian Finance Research Journal (AFRJ) has a zero-tolerance policy on plagiarism. All submitted papers will be checked for plagiarism using plagiarism detection software. If plagiarism is found, the paper will be rejected without review.
- Authors are responsible for ensuring that their papers are free of plagiarism. They should cite all sources that they have used in their paper, and they should avoid copying or paraphrasing the work of others without giving credit.
- If an author is found to have plagiarized, they will be asked to withdraw their paper from the AFRJ. They may also be banned from submitting papers to the journal in the future.

To help authors avoid plagiarism, the AFRJ provides the following resources:

- A plagiarism tutorial: This tutorial provides an overview of plagiarism and how to avoid it.
- A plagiarism checker: This tool can be used to check a paper for plagiarism.
- A style guide: This guide provides instructions on how to cite sources correctly.

Authors are encouraged to use these resources to help them avoid plagiarism. By following these guidelines, authors can help ensure that their papers are published in the AFRJ without any problems.

Here are some additional tips for avoiding plagiarism:

- Always cite your sources. This means providing the author, title, and publication information for any work that you use in your paper.
- Do not copy or paraphrase the work of others without giving credit. If you use someone else's words, put them in quotation marks and cite the source.
- Use your own words and ideas. Do not simply rewrite the work of others.
- If you are unsure about whether or not something is plagiarism, ask your advisor or another trusted colleague.
- Plagiarism should be less than 19 percent with no single source more than 3 percent

By following these tips, you can help ensure that your papers are free of plagiarism and that they meet the high standards of the **AFRJ**.

Withdrawal Policy

Withdrawal policy for Asian Finance Research Journal (AFRJ):

- Withdrawal requests must be submitted in writing to the Editor-in-Chief.
- The request must be received no later than 30 days prior to the publication date of the issue in which the author's article is scheduled to appear.
- Once a withdrawal request has been received, the Editor-in-Chief will review the request and make a decision on whether to grant the withdrawal.
- The Editor-in-Chief may grant a withdrawal request if the author can provide a compelling reason for the withdrawal, such as a serious error in the article or a change in the author's research findings.
- If the withdrawal request is granted, the author's article will not be published.
- The author will not be refunded any article processing charges (APCs) that have already been paid.

Reasons for Withdrawal

There are a few reasons why an author might want to withdraw their article from publication. Some of these reasons include:

- The article contains serious errors.
- The author has changed their research findings.
- The author has found a better place to publish the article.
- The author is no longer affiliated with the institution that funded the research.
- The author is facing personal or professional reasons that prevent them from publishing the article.

How to Withdraw an Article?

To withdraw an article from publication, the author must submit a written request to the Editor-in-Chief. The request should include the following information:

- The author's name and contact information.
- The article title and manuscript number.
- The reason for the withdrawal.

The request should be submitted to the Editor-in-Chief as soon as possible, but no later than 30 days prior to the publication date of the issue in which the article is scheduled to appear.

The Editor-in-Chief's Decision

The Editor-in-Chief will review the withdrawal request and make a decision on whether to grant the withdrawal. The Editor-in-Chief will consider the following factors in making their decision:

- The reason for the withdrawal.
- The stage of the publication process at which the withdrawal is requested.
- The potential impact of the withdrawal on the journal.

If the Editor-in-Chief grants the withdrawal request, the author's article will not be published. The author will not be refunded any APCs that have already been paid.

Archiving Policy

Digital archiving policy for Asian Finance Research Journal (AFRJ):

Introduction

The digital archiving policy for the Asian Finance Research Journal (AFRJ) is committed to the long-term preservation of its digital archives. This policy outlines the steps that AFRJ will take to ensure the preservation of its digital content. AFRJ allows and encourages authors to deposit both their pre- and post-prints in Open-Access institutional archives or repositories. All authors hold full copyright and self-archiving rights. Authors are allowed to archive their articles in open-access repositories as “post-prints”. In order to digitally preserve all published scholarly content, the AFRJ commits to regularly submit the metadata of all its journals to the **PKP Preservation Network (PN)**. This is to ensure that the published content by AFRJ Publishing remains available to the community despite any accidental loss of data in its personal archival records. AFRJ Publishing has further ensured that the metadata of its open-access journal is compliant with well-known repository services, and their digital crawlers may regularly collect it for record and preservation.

Scope of the Policy

This policy applies to all digital content published by AFRJ, including:

- Research articles.
- Review articles.
- Short communications.
- Letters to the editor.
- Supplementary materials.
- Editorial correspondence.

Preservation Strategy

AFRJ will preserve its digital content using a variety of methods, including:

- Migrating content to newer storage media as needed.
- Maintaining backup copies of content.
- Using checksums to verify the integrity of content.
- Storing content in a secure location.

Access to Preserved Content

AFRJ will make preserved content freely available to the public. Access to preserved content will be provided through AFRJ's website.

Responsibilities

The following individuals and organizations are responsible for the implementation of this policy:

- The AFRJ editorial team is responsible for ensuring that all digital content is properly archived.
- The AFRJIT team is responsible for maintaining the technical infrastructure that supports the preservation of digital content.
- The AFRJ library is responsible for providing access to preserved content.

Review and Revision

This policy will be reviewed and revised on a regular basis to ensure that it remains current with best practices in digital preservation.

Copyright And Publishing Rights**Copyright and publishing rights for the Asian Finance Research Journal (AFRJ):**

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- The authors grant the publisher, the University of Lahore, a non-exclusive license to publish the articles in the journal.
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In addition to the above, the following terms and conditions apply to the copyright and publishing rights for the Asian Finance Research Journal (AFRJ):

- All articles must be submitted in English.
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Publication Ethics

Publication Ethics for Asian Finance Research Journal (AFRJ):

- **Originality and Plagiarism:** All submitted manuscripts must be original and must not have been published or submitted for publication elsewhere. Plagiarism is the use of someone else's work without giving them credit. It is strictly prohibited and will result in the rejection of the manuscript.
- **Data Fabrication and Falsification:** The authors must ensure that the data reported in their manuscript is accurate and truthful. Data fabrication is the creation of false data, while data falsification is the manipulation of existing data. Both are serious offenses and will result in the rejection of the manuscript.
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 - Duplicate publication
 - Misrepresentation of data or results
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- **Data Accessibility:** The authors must make their data available to other researchers upon request. This data should be stored in a public repository or made available through a data sharing agreement.
- **Open Access Policy:** The Asian Bulletin of Contemporary Issues in Economics and Finance is committed to open access publishing. All articles published in the journal are made freely available to everyone immediately upon publication.

These are just some of the ethical considerations that authors should keep in mind when submitting their manuscripts to The Asian Bulletin of Contemporary Issues in Economics and Finance. By following these guidelines, authors can help to ensure the integrity of the scientific record and the quality of the journal's publications.



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